SYSTEMS DATA LOG (SDL)

1. GENERAL - The Systems Data Log (SDL) is to be used for all systems or hardware under development, for which a requirement exists but development has not yet begun and for changes or modifications to existing systems. It may also, in some instances, be used as an instrument to initiate change or modification of other equipment, i.e. personal equipment, survival equipment, etc. It should be prepared in an original and two, the original being retained by the project officer in the Office of the Deputy for Technology and copies two and three sent to the Deputy for Field Activities and Programs Staff, OSA, respectively. All subsequent information, i.e. details of specifications, results of tests, etc. should be prepared by the project officer with similar distribution. It is necessary that the original be properly initialed in each section before the project can proceed.

2. COMPLETION INSTRUCTIONS

- A. REQUIREMENTS Include originator of requirement and project effected, along with a general statement of the requirement and designation of project officer.
- B. <u>SPECIFICATIONS</u> Itemize specifications in general with detailed specifications as submitted to/by contractor attached.
- C. TEST OF PROTOTYPE REQUIRED Indicate whether a prototype model is necessary for testing before final feasibility determination is made.
- D. CONTRACTOR(S) Self Explanatory.
- E. COST Self Explanatory.
- F. MODIFICATION(S) OR CHANGE(S) List each modification or change to new or existing equipment which significantly alters its original configuration.

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- G. <u>TESTS CONDUCTED</u> List each test conducted with results attached.
- H. ACCEPTANCE BY OPERATIONS This indicates acceptance by operations of the equipment in its present configuration.

 (Does not preclude modifications at a later date).

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